



CSQ Funded Qualifications

CSQ
PROVIDER

General Courses Bucket

BSB40320 | **Certificate IV in Entrepreneurship and New Business**

BSB40920 | **Certificate IV in Project Management Practice**

BSB41419 | **Certificate IV in Workplace Health and Safety**

BSB50820 | **Diploma of Project Management**

BSB51319 | **Diploma of Workplace Health and Safety**

CPC50308 | **Diploma of Building and Construction (Management)**

BSB50120 | **Diploma of Business**

Specialised dual Diploma of Business combinations also available including:

- Operations
- Operations (Admin Focus)
- Business Development
- Organisational Development
- Compliance

View the range of CSQ Funded Qualifications below!

BSB40320

Certificate IV in Entrepreneurship and New Business



STUDY ONLINE

Are you a Small Business Owner or Entrepreneur looking to grow and develop your business?

Course Details

Course Code:
BSB40320

Duration:
6-12 months
(depending on
experience)

Delivery:
Online + Unlimited
Phone Sessions

**Nationally
Recognised:**
Yes



Who is this course for?

If you are working on your current business or developing your new business idea, this course takes you and your business from where you are now to where you want to be. You will be looking at all aspects of finance, marketing, KPIs, systems and your role in each of these.

Here's what one of our students thinks...

"The course gives you a greater understanding of the way a business runs.

I now personally have a greater understanding of bookkeeping and understand how the balance sheets cashflow and profit and loss fit into the total financial look of the business."

Joanne Mobbs

Where can this course take you?

This course will provide you with the skills to develop a Business Plan for the next 2 -5 years, while giving you a greater understanding of business growth strategies and business management skills.

Learn how to:

- Plan Small business finances
- Market your business
- Coordinate implementation of customer service strategies
- Identify potential business opportunities & designing action plans
- Build positive client relationships and business networks
- Coordinate business resources
- Manage business operations
- Employ staff for your business and get them working as a team
- Day-to-day operational skills
- Reduce the time you need to put out 'emergency fires'



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CSQ SUBSIDY Save \$3,193

The full price of this course is **\$5,750** Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option

		Subsidy	Gap Fee
CSQ Funding	If eligible	Save 55%	\$2,557
+45 Subsidy	If over 45yrs old	Save 34%	\$3,750

The remaining gap fee of your course can be paid via:

Payment Plans	Payment Plans Available To Suit Your Budget
Study Loans	Study Loans available

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

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This program is a
Construction Skills
Queensland initiative

Units

There are **10 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBSMB401

Establish and comply with legal and risk requirements of small business

BSBSMB404

Undertake small business planning

BSBADM409

Coordinate business resources

BSBESB403

Plan finances for new business ventures

BSBSMB421

Manage small business finances

BSBESB403

Market the small business

BSBMKG413

Promote product and services

BSBHRM415

Coordinate recruitment and onboarding

BSBOPS404

Implement customer service strategies

BSBESB406

Establish operational strategies and procedures for new business ventures

NEXT STEPS

1

Choose Funding

Complete our **Funding Quiz** OR **Call Us on 1800 998 500** to find out what funding you are eligible for

2

Enrol!

Meet your Completion Coach and Trainer and get started on your course.

**Call us today on
1800 998 500!**

BSB40920

Certificate IV in Project Management Practice

STUDY ONLINE

Great for...

Project Team Members, Project Administrators, Contract Officers...

Course Details

Course Code:

BSB40920

Duration:

6-12 months
(depending on
experience)

Delivery:

Online + Unlimited
Phone Sessions

**Nationally
Recognised:**

Yes



Who is this course for?

Are you involved in helping to manage complex projects as a contracts officer, project administrator, or project team member?

This online Project Management course provides you with the fundamental skills you need. It is the essential starting point for you to develop your career in project management.

Here's what one of our students thinks...

"I would recommend this Project Management course as it was a positive experience and good introduction into project Management.

As a result of the training I now feel more comfortable in the process of building a project management plan, communicating it to my workmates effectively and implementing the plan."

Jason Rouse

Where can this course take you?

You can work for the government, run marketing projects, administer contracts, roll out IT programs, organise major events, build buildings and high-rise apartments, coordinate infrastructure projects, even produce movies! You could find yourself managing all sorts of interesting projects.

Designed for busy people, you can study at your own pace and become qualified. With flexibility built in at every stage, you can maintain your work-life balance while building your future and advancing your Career.



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CSQ SUBSIDY Save \$2,826

The full price of this course is **\$5,750** Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option

Fees Choose Your Funding Option	Subsidy	Gap Fee
CSQ Funding	If eligible	Save 49%
+45 Subsidy	If over 45yrs old	Save 34%

The remaining gap fee of your course can be paid via:

Payment Plans	Payment Plans Available To Suit Your Budget
Study Loans	Study Loans available

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This program is a
Construction Skills
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Units

There are **9 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBWOR404
Develop work priorities

BSBWHS401
Implement and monitor WHS policies, procedures and programs to meet legislative requirements

BSBINM401
Implement Workplace information systems

BSBPMG409
Apply Project Scope Management Techniques

BSBPMG413
Apply Project Human Resources Management Approaches

BSBPMG410
Apply Project Time Management Techniques

BSBPMG412
Apply Project Cost Management Techniques

BSBPMG415
Apply Project Risk Management Techniques

BSBPMG422
Apply Project Quality Management Techniques

NEXT STEPS

1

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BSB41419

Certificate IV in Work Health and Safety

STUDY ONLINE

Great for...

WHS Inspectors, WHS Managers, OHS Advisors

Course Details

Course Code:
BSB41419

Duration:
6-12 months
(depending on
experience)

Delivery:
Online + Unlimited
Phone Sessions

**Nationally
Recognised:**
Yes



Who is this course for?

WHS is a career for people with strong interpersonal skills. As a WHS professional, you will be overseeing workplace procedures and analysing the relevant risks and safety hazards.

You will analyse the processes to produce improved policies ensuring the safety of the employees of the organisation.

You will be giving training and feedback to employees on workplace practices, and motivating staff to achieve greater health and safety outcomes.

Here's what one of our students thinks...

"This was the best online course. The student support from was very helpful and the assessments were very practical and relevant to my work.

I was able to implement what I learnt into my job. Completing these qualifications definitely gives me a better chance to advance my career and it will help me to get a promotion."

Maged Llnajeh

Where can this course take you?

Compliance with work health and safety laws is mandatory, and many courses and individual units educate and train workers in how to comply with organisational and legislative rules. This qualification extends that knowledge and understanding.

It is aimed at more senior tradespeople or business managers who require an in- depth understanding of the way in which Health and Safety can become a key platform in any organisation's safety culture, and a point of difference between just doing enough and actually embracing the spirit of the law.



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CSQ SUBSIDY Save \$2,700

The full price of this course is **\$5,750** Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option Subsidy Gap Fee

CSQ Funding	If eligible	Save 47%	\$3,050
+45 Subsidy	If over 45yrs old	Save 34%	\$3,750

The remaining gap fee of your course can be paid via:

Payment Plans	Payment Plans Available To Suit Your Budget
Study Loans	Study Loans available

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This program is a
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Units

There are **10 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBWHS412
Assist with workplace compliance with WHS laws

BSBWHS413
Contribute to implementation and maintenance of WHS consultation and participation processes

BSBWHS414
Contribute to WHS risk management

BSBWHS415
Contribute to implementing WHS management systems

BSBWHS416
Contribute to workplace incident response

BSBRES411
Analyse and present research information

BSBWHS418
Assist with managing WHS compliance of contractors

BSBWRT401
Write complex documents

BSBSTR402
Implement continuous improvement

BSBRSK401
Identify risk and apply risk management processes

NEXT STEPS

1

Choose Funding

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BSB50120

Diploma of Business

STUDY ONLINE

GREAT FOR:

Administrators, HR Managers, Project Managers,
Customer Service, Marketing Professionals

Course Details

Course Code:
BSB50120

Duration:
6-12 months
(depending on
experience)

Delivery:
Online + Unlimited
Phone Sessions

**Nationally
Recognised:**
Yes



Who is this course for?

If you are looking to develop your career and gain Formal recognition of your current business skills. During this course, you will learn how to manage business resources, budgets, financial plans, meetings, business risk, and successfully lead communication in your workplace.

Specialise your skills

The Diploma of Business can be specialised to match your work experience and career goals!

Specialised Dual Diploma of Business Combinations

Click on one of the options below to learn more

- Operations
- Operations (Admin focus)
- Business Development
- Organisational Development
- Compliance

Here's what one of our students thinks...

"This qualification has made me a lot more confident.

When I am at work and people question me about the processes I have put in place, I can back myself up as I have all the knowledge behind me now."

Simone Blackmore

Where can this course take you?

Your pathway into University! Gain entry into 2nd year University (Accounting, Business, Management, IT, or Hospitality studies) or entry into a 1st Year University Degree with over 30 courses to choose from.

Eligibility for a membership with Professional Associations, such as Institute of Managers and Leaders and The Australian Institute of Office Professionals



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CSQ SUBSIDY Save \$2,938

The full price of this course is **\$7,680** Click on the following funding options to find how you can reduce this cost.

Fees Choose Your Funding Option		Subsidy	Gap Fee
CSQ Funding	If eligible	Save 38%	\$4,742
+45 Subsidy	If over 45yrs old	Save 26%	\$5,680

The remaining gap fee of your course can be paid via:

Payment Plans	Payment Plans Available To Suit Your Budget
Study Loans	Study Loans available

Click the **FREE FUNDING QUIZ** icon on the right and complete a few questions to find out which funding option suits you best.

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This program is a
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 Queensland initiative**

Units

There are **12 units** in this qualification.

BSBCRT511
 Develop critical thinking in others

BSBFIN501
 Manage budgets and financial plans

BSBOPS501
 Manage business resources

BSBSUS511
 Develop workplace policies and procedures for sustainability

BSBXCM501
 Lead communication in the workplace

BSBOPS504
 Manage business risk

BSBTWK503
 Manage meetings

BSBWHS411
 Implement and monitor WHS policies, procedures and programs

BSBPEF402
 Develop personal work priorities

BSBOPS404
 Implement customer service strategies

BSBSTR502
 Facilitate continuous improvement

BSBWHS521
 Ensure a safe workplace for a work area

NEXT STEPS

1

Choose Funding

2

Enrol!

Meet your Completion Coach and Trainer and get started on your course.

**Call us today on
 1800 998 500!**

BSB50820

Diploma of Project Management

STUDY ONLINE

Are you involved in managing complex projects?

Course Details

Course Code:
BSB50820

Duration:
6-12 months
(depending on
experience)

Delivery:
Online + Unlimited
Phone Sessions

**Nationally
Recognised:**
Yes



Who is this course for?

Are you involved in managing complex projects?
Or would you like to move into Project Management?
This Diploma of Project Management is designed just for you.

Learn how to manage complex projects based on the international Project Management Body of Knowledge PMBOK – project, time, scope, cost, communication, procurement, risk...

Develop practical project management skills and learn how to manage the overall project, bringing it in on time and under budget!

Here's what one of our students thinks...

"I would recommend this training to others as the support is great. The most significant impact I have had is being able to solidify my Project Management knowledge and expand my understanding in areas, such as various ways to approach programming for a project, rather than just relying on proprietary computer based programs."

Graham Bickerstaf

Where can this course take you?

Becoming a Professional Project Manager with formal project management qualifications is a MUST have to advance your career in Project Management. Completing your Diploma of Project Management will also give you project management letters after your name and practical project management skills and techniques that are recognised and valued Australia wide and internationally.



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CSQ SUBSIDY Save \$3,409

The full price of this course is **\$7,680** Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option Subsidy Gap Fee

CSQ Funding	If eligible	Save 44%	\$4,271
+45 Subsidy	If over 45yrs old	Save 26%	\$5,680

The remaining gap fee of your course can be paid via:

Payment Plans	Payment Plans Available To Suit Your Budget
Study Loans	Study Loans available

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Units

There are **12 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBADM502
Manage Meetings

BSBWOR502
Lead and Manage Team Effectiveness

BSBRISK501
Manage risk

BSBWHS521
Ensure a Safe Workplace for a Work Area

BSBPMG511
Manage Project Scope

BSBPMG516
Manage Project Information and Communication

BSBPMG515
Manage Project Human Resources

BSBPMG531
Manage Project Time

BSBPMG533
Manage Project Costs

BSBPMG532
Manage Project Quality

BSBPMG536
Manage Project Risk

BSBPMG540
Manage Project Integration

NEXT STEPS

1

Choose Funding

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2

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BSB51319

Diploma of Work Health and Safety



STUDY ONLINE

Must already hold a Certificate IV In Work Health and Safety.

Course Details

Course Code:
BSB51319

Duration:
6-12 months
(depending on
experience)

Delivery:
Online + Unlimited
Phone Sessions

**Nationally
Recognised:**
Yes

Entry Requirements:
You must already hold
a Certificate IV In Work
Health and Safety.

Who is this course for?

The Diploma of Work Health and Safety is ideal for HSE Managers and other senior staff who already hold a Certificate IV In Work Health and Safety.

This Diploma focuses on safety leadership and the skills needed to develop, implement and maintain an organisation's WHS management system. Students can also follow elective pathways in worker's compensation and return-to-work rehabilitation programs.

Here's what one of our students thinks...

"The competency I completed was a requirement of my position as a SSE and will further enhance my knowledge of safety aspects in the work place.

The friendly GTI staff were very helpful and I would recommend this safety training to all levels of management involved in any business where safety is paramount to their employees."

David Easton

Where can this course take you?

When time is precious this course offers participants the option to study in their own time. Participants will learn how to review and audit health and safety management systems, apply continuous improvements, undertake high level risk management processes and develop corporate style policies and procedure to manage work health and safety processes.

The course will provide you with the skills and knowledge to investigate health and safety incidents, identify potential safety hazards, manage risks and comply with legal obligations. You will learn how to apply health and safety measures and initiatives to ensure that the organisation complies with work health and safety legislation and workplace policies to deliver a healthy and accident-free work environment to its employees.



NATIONALLY RECOGNISED
TRAINING



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TRAINING
INSTITUTE®

SKILLS. KNOWLEDGE. HOPE.
RTO No. 31192



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CSQ SUBSIDY Save \$2,761

The full price of this course is \$6,900 Click on the following funding options to find how you can reduce this cost.

Fees | Choose Your Funding Option Subsidy Gap Fee

CSQ Funding	If eligible	Save 40%	\$4,139
+45 Subsidy	If over 45yrs old	Save 29%	\$4,680

The remaining gap fee of your course can be paid via:

Payment Plans	Payment Plans Available To Suit Your Budget
Study Loans	Study Loans available

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CSQ
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Units

There are **10 units** in this qualification.

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBWHS513
Lead WHS risk management

BSBWHS515
Lead initial response to and investigate WHS incidents

BSBWHS516
Contribute to developing, implementing and maintaining an organisation's WHS management system

BSBWHS519
Lead the development and use of WHS risk management tools

BSBWHS522
Manage WHS consultation and participation processes

BSBWHS517
Contribute to managing a WHS information system

BSBWHS518
Manage WHS hazards associated with maintenance and use of plant

BSBWHS520
Manage implementation of emergency procedures

BSBWHS521
Ensure a safe workplace for a work area

BSBRSK501
Manage risk

NEXT STEPS

1

Choose Funding

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CPC50308

Diploma of Building and Construction (Management)

STUDY ONLINE

This qualification must be completed **before 22/11/2022**

Course Details

Course Code:
CPC50308

Duration:
6-12 months
(depending on
experience)

Delivery:
Online + Unlimited
Phone Sessions

**Nationally
Recognised:**
Yes

Entry Requirements:
You must complete
this qualification
before 22 November
2022



Who is this course for?

Project Managers, Builders, Site Supervisors & Construction Managers.

If you are looking to further your career in Construction and get off the tools, or want to formalise your skills with a qualification that employer's will respect, then this is the qualification is for you.

Here's what one of our students thinks...

"I found the RPL process very good for me as a person working in construction industry that works 60 hours per week.

By being able to talk the answers through then send some documented evidence is a better way than completing long worded assessments. The office support was excellent."

James Castle

Where can this course take you?

This CPC50308 qualification is now considered a 'must have' to work as a Supervisor, Foreman or Project Manager in the lucrative building and construction industry within Australia.

It is a required qualification in some states and earns you CPD points for Building Associations and other states. It is also highly valued overseas. Gaining qualifications and formal education in leadership and management, it is also highly valued in the building and construction industry.



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CSQ SUBSIDY Save \$5,082

The full price of this course is \$8,000 Click on the following funding options to find how you can reduce this cost.

Fees Choose Your Funding Option		Subsidy	Gap Fee
CSQ Funding	If eligible	Save 63%	\$2,918
+45 Subsidy	If over 45yrs old	Save 25%	\$3,082

The remaining gap fee of your course can be paid via:

Payment Plans	Payment Plans Available To Suit Your Budget
Study Loans	Study Loans available

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Example Units

These are examples of some practical units in the Diploma of Building and Construction (Management)

Your units may differ depending if you have credits, if you are completing another qualification also at the same time or if you have chosen different electives.

BSBWOR501
Manage Personal Work Priorities and Professional Development

BSBRSK501
Manage Risk

BSBPMG517
Manage Project Risk

BSBFIM501A
Manage Budgets and Financial Plans

BSBHRM402A
Recruit, Select and Induct Staff

BSBMGT517
Manage Operational Plan

BSBWHS503A
Contribute to the systematic management of WHS risk

BSBPMG516
Manage Project Information and Communication

BSBWOR502
Lead and manage team effectiveness

BSBPMG511
Manage Project Scope

BSBPMG514
Manage Project Costs

BSBPMG513
Manage Project Quality

NEXT STEPS

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